

## Meeting Minutes

### Jefferson Conservation District (JCD) Board of Supervisors' Monthly Meeting June 9, 2022, 4:30 pm Meeting Held via Video Conference

#### Attendance

Board Supervisors: Cathy Begej (President), Don Moore (Treasurer), Bill Von Vihl, Lorrie Ray, Karen Berry, Christina Burri

JCD Staff: Garrett Stephens, Mitch Yergert, Marena Disbro, Amy DePierre

NRCS: none

Guests: Beth Sjaastad (PowerUp Accounting), Matt Marshall (Larimer Cons. Dist.)

#### Call to Order

The meeting was called to order by Treasurer Don Moore at 4:32 pm.

#### Minutes

A motion was made by Cathy Begej to approve the May 12, 2022 meeting minutes. Christina Burri seconded the motion and the motion passed unanimously.

#### Financial Report

The financial report was provided by Don Moore, Treasurer.

##### For the month of May 2022

Total Income \$98,162.47

Total Expenses \$85,366.21

##### As of June 8, 2022

Accounts Receivable \$220,399.36

Liabilities to Contractors \$77,943.30

Bank Balance as of June 8, 2022 - \$526,531.91

Cathy Begej made a motion to approve the financial report; the motion was seconded by Bill Von Vihl and passed unanimously.

#### NRCS Report

There was no NRCS report.

#### Action Items

The Board discussed a draft policy on a Purchasing, Invoice Approval and Payment Processing policy. The draft policy will be revised and brought to the July Board meeting for action.

Christina Burri made a motion to adopt Resolutions 2022-34 to delegate approval authority to Don Moore for all weed contracts in 2022.. The motion was seconded by Lorrie Ray and it passed unanimously.

Don Moore made a motion to adopt Resolution 2022-35 to approve hiring a marketing coordinator. Cathy Begej seconded the motion and it passed unanimously.

### **New Business/Old Business/Updates**

Garrett Stephens provided the Director's Report.

Marena Disbro and Amy DePierre provided a report on the NACD Urban Ag grant project.

The annual meeting discussion was postponed for a future meeting.

Christina Burri made a motion to adjourn the meeting, it was seconded by Bill Von Vihl and passed unanimously. The meeting was adjourned at 6:02 pm.

Minutes submitted by Mitch Yergert.

Approved by: Don Moore