

Meeting Minutes

Jefferson Conservation District (JCD) Board of Supervisors' Monthly Meeting February 4, 2021; 4:30 pm Meeting held via Video Conference

Note: Due to the Covid-19 issue the meeting was conducted via Video Conference.

Attendance

Board Supervisors: Cathy Begej (President), Don Moore (Treasurer), Gayle Gordon (Vice President), Lorrie Ray, Christina Burri, Karen Berry, Bill Von Vihl

JCD Staff: Garrett Stephens, Matt McLemore, Frank Falzone, Marena Disbro, Mitch Yergert

NRCS: Karen Mandujano

Guests: Kayla Betzold, Amanda Weaver, Rachel Hultin, Brandon Altenbburg - all from the City of Wheat Ridge.

Call to Order

The meeting was called to order by President Cathy Begej at 4:32 pm.

The agenda was modified to include consideration of Amanda Weaver as an associate Board member and to discuss replacement of the forestry position soon to be vacant with Frank Falzone's transfer to NRCS.

Minutes

A motion was made by Gayle Gordon to approve the January 7, 2021 minutes. Christina Burri seconded the motion and the motion passed unanimously.

Financial Report

The financial report was provided by Don Moore, Treasurer.

For the month of January 2021

Total Income \$ 400.00

Total Expenses \$ 32,269.11

As of 2/4/2021

Accounts Receivable \$ 332,007.47

Liabilities to Contractors \$ 21,777.50

Bank Balance \$ 678,440.59

Christina Burri made a motion to approve the financial report; the motion was seconded by Bill Von Vihl and passed unanimously.

NRCS Report

Karen Mandujano provided the NRCS report. NRCS has hired a new engineer for the region to help with projects. Her name is Emily Passe. There are 57 applications for NRCS projects this year in the region. 16 of those are from JCD.

Action Items

A motion was made by Don Moore to approve Resolution 20210-01 to permit the Jefferson Conservation District enter into a license to enter property and release of liability agreement with Ralph G. Lorenz for property access., Gayle Gordon seconded the motion. The motion passed unanimously.

City of Wheat Ridge council members and staff presented information and answered questions on the NACD urban ag grant application. A motion was made by Lorrie Ray to approve Resolution 2021-02 for the Jefferson Conservation District to work with the City of Wheat Ridge and apply for a 2020 National Association of Conservation District urban agriculture conservation grant, requesting \$50,000 from the grant and providing \$58,325 in match (from City of Wheatridge); the grant application is entitled Regenerate Wheat Ridge: Growing Urban Agriculture Partnerships. Bill Von Vihl seconded the motion and the motion passed unanimously.

New Business/Old Business/Updates

Garrett Stephens briefly reviewed the written Director's Report. Garrett noted Frank Falzone has accepted a job with NRCS in the Longmont office.

Cathy Begej made a motion to approve Amanda Weaver as an Associate Member to the Board. Karen Berry seconded the motion and it passed unanimously.

The Board then went into executive session to discuss replacement of the forestry position. In the Executive Session, the Board established a Staff Compensation Committee with Lorrie Ray, Karen Berry, Gayle Gordon, and Garrett Stephens to look into a protocol for evaluating salary and benefits on a periodic basis, and then going through the process this year. The Board asked Garrett to start advertising the open Forestry position immediately.

Don Moore made a motion to adjourn the meeting, it was seconded by Christina Burri and passed unanimously. The meeting was adjourned at 5:45 pm.

Minutes submitted by Mitch Yergert

Approved by: Don Moore